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TRANSMITTAL FORM

"PATENT"

In re Application: Burton, et al § Examiner: Not assigned  
Serial No.: 09/587,103 § Group Art Unit: Not assigned  
Filed: June 2, 2000 § Case Docket No.: 2000B027  
For: Process for Producing Ultra-High § October 31, 2000  
Purity Isopropanol (IPA)

THE COMMISSIONER OF PATENTS AND TRADEMARKS  
Washington, D. C. 20231

Sir:

- [✓] The undersigned hereby certifies having information and a reasonable basis for belief that this correspondence will be deposited as first-class mail with the United States Postal Service in an envelope addressed to Assistant Commissioner for Patents, Washington, D.C. 20231, on October 31, 2000.

Tamara A. McNabb

(Typed or printed name of person mailing paper or fee)

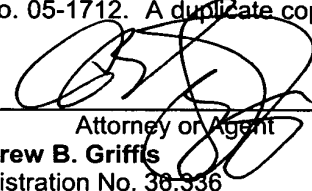
  
(Signature of person mailing paper or fee)

Transmitted herewith is the Declaration in the above-identified application.

- [✓] Fee for Declaration is \$130.00.
- [✓] Petition for extension of time pursuant to 37 CFR 1.136 and 1.137 is hereby made to the extent required. The fee for this 1 month extension of time is calculated to be \$110.00 to extend the time for filing this response until November 3, 2000.
- [✓] The total fee for this response and any extension of time is calculated to be \$240.00.
- [✓] Charge \$240.00 to Deposit Account No. 05-1712.
- [✓] The Commissioner is hereby authorized to charge any additional fees which may be required by this paper, or credit any overpayment, to Deposit Account No. 05-1712. A duplicate copy of this Form is enclosed.

October 31, 2000

Date of Signature

  
Attorney or Agent

Andrew B. Griffis  
Registration No. 38,336

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Post Office Address (to which correspondence is to be sent):

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P. O. Box 2149  
Baytown, Texas 77522-2149

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## FORMALITIES LETTER



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UNITED STATES DEPARTMENT OF COMMERCE  
Patent and Trademark OfficeAddress: COMMISSIONER OF PATENT AND TRADEMARKS  
Washington, D.C. 20231

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/587,103	06/02/2000	Paul E. Burton	2000B027

Andrew B Griffis Esq  
Exxon Chemical Company  
P O Box 2149  
Baytown, TX 77522-2149



Date Mailed: 08/03/2000

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

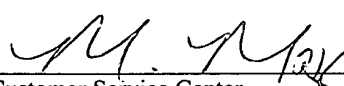
*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 690 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 820.**

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*A copy of this notice **MUST** be returned with the reply.*

  
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Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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